

*****PLEASE HELP KEEP THE KITCHEN CLEAN*****

IT IS IMPORTANT THAT WE ALL DO OUR PART TO KEEP THE KITCHEN CLEAN AND FREE OF UNINVITED "GUESTS".

IF YOU ARE USING THE KITCHEN, YOU ARE RESPONSIBLE TO LEAVE IT CLEAN:

- Make sure all counters and equipment (including sinks and sink extensions) are wiped clean before and after every use.
- All dishes must be washed and left on clean sink extension until dry then put away in their proper place. If you have not been instructed on using the dishwasher, please ask to do so or ask for help.
- All food must be stored appropriately, either in plastic bags or sealed containers. They should be dated and marked to whom they belong and placed in the pantry or the refrigerator. ***Any food not marked may be thrown out.***
- All trash cans should have plastic bag liners. When the bags are full they should be tied tightly and taken to the downstairs hallway and placed across from the mechanical room or taken to the dumpster for disposal. New liners should be placed in cans.
- All dirty linens must be taken home to be laundered, returned in a timely manner and stored in the kitchen.
- The floors in the kitchen should be swept and, if necessary, mopped. Please mop up all major spills in any room used (Commons, Fellowship Hall, etc).
- Nothing should be stored on the floor in either the kitchen or the pantry.
- All used tables should be cleaned and wiped with disinfectant.

Please report any breakage, equipment not working, or other problems in the kitchen to the church office. If no one is in the office, please either leave a note in the basket on the office door or a message by calling 722-0006.

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